A CMI Rajagiri Institution



Cr. No. RCJPS/P004/2021-22

15 May 2021

Dear Parent,

Greetings from RCJPS!

We sincerely hope that you and your family are safe and fine. It is hard to believe that we are already into the next academic year after one long year of online classes, lockdowns, restrictions, protocols, tough times indeed. We would all agree that it was a tumultuous period for all of us and our stakeholders who were all affected in different ways. Our good Lord has brought us through safely amidst all the chaos.

We were all hoping to have children back to school this academic year but given the rapidly changing nature of Covid 19 we are forced to continue with online classes at least for the next couple of months.

Right now the safety and health of our children are of utmost importance and whatever we do will be for the wellbeing & safety of children. However, we will formally reopen school for students of Grades I to XII on **TUESDAY**, **01 JUNE 2021**, as decided earlier. There will be an Initiation Ceremony according to our CMI culture and tradition, which can be attended online and I'm sure this will definitely give us the feel that regardless of the pandemic-we are here all set to begin the new academic year, amidst challenges.

Though we have our initiation ceremony on Tuesday, 01 June 2021, beginning regular sessions are as follows.

Grade X:	MON <mark>DA</mark> Y, 17 <mark>May</mark> 2021
Grade IX:	TUES <mark>DA</mark> Y, 01 <mark>JU</mark> NE 2021
Grades I-VIII:	MON <mark>DA</mark> Y, 07 <mark>JUN</mark> E 2021

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PLEASE NOTE THE FOLLOWING

1. NOTEBOOKS

Students of Grade II-VIII have to procure one notebook per subject for the time being from any nearby stationery store/supermarket. The list of notebooks / materials is attached in the annexure. Grade IX will get the books from school later and hence could use any notebooks for time being.

2. TEXTBOOKS

Owing to the current scenario, e-books maybe used which can be downloaded from the NCERT website <u>https://ncert.nic.in/textbook.php</u>. They can either be used as pdf files or printed chapter-wise, according to the convenience of the students. Once WhatsApp groups are formed class teachers will post the list of textbooks for each subjects. We will be following only NCERT textbooks. Malayalam textbooks will be given along with the workbooks from school.

The textbooks and record books are available at all H & C stores. The outlets also have the provision to door deliver the same if you wish to consider that option (Tele Booking No.: 9496334436). Post lockdown, books & materials can be directly procured from H & C stores. **Refer Annexure for details.**

3. WORKBOOKS/WORKSHEETS AND ASSIGNMENTS

We have prepared level appropriate worksheets for all subjects, which will be given from school. You can collect these on a later date (Dates will be informed). Tremendous effort has been put into the preparation of the same and I hope this will enhance learning and also make learning interesting for students.

4. COMMUNICATION

WhatsApp groups will be formed with all concerned including the subject teachers. Please feel free to utilise the same for any concerns/suggestions. Your feedback and suggestions are required to deliver the content effectively.

5. ONLINE CLASSES

We need to prepare children for regular classes soon hence please, do ensure that they develop the habit of sleeping early and waking up early enough.

- The platform used will be Microsoft Teams- Students are pretty familiar with the same by now.
- Timing & Schedule will be sent shortly.
- Students will be using the MICROSOFT TEAMS ID & PASSWORD given to them in the previous year.
- Please ensure that there is uninterrupted connectivity and that the video is turned on while attending classes.

6. UNIFORMS:

The purchase / stitching of new uniforms can wait till we are certain about students returning to school. Until then, students can attend the online classes in decent attire and stay well groomed. When the government announces re-opening of schools, you may get in touch with the vendors, according to your convenience. **Refer Annexure for details.**

7. ATTENDANCE

Attendance is marked on all working days. It is mandatory for students to attend the online classes. Microsoft Teams has the provision to note the login and log out time of a student making the teacher aware of the child's presence over the entire duration of the class.

Absence is permitted only on prior permission/intimation.

8. TIMETABLE & SCHEDULE

The timetable and schedule of each class will be sent across shortly. Students will receive the syllabus on a monthly basis, ahead of the start of the each month. We did see a small ray of hope few months back and we believed we got the pandemic behind us, but it quickly disappeared and now here we are battling the deadly second wave and anticipating a third one. Amidst all these limitations and with over a year's experience in online delivery of classes we are far more competent to make the same as holistic as possible from our side. We are working on fresh initiatives and doing our best to strike a balance between scholastic and co-scholastic areas in order to ensure that our students are kept occupied and their education is holistic.

Thank you for your unwavering support and the trust you have laid in the Rajagiri Management. Rajagiri has always been in the forefront extending our support to all our stakeholders and we do empathize with all those who have been victims of the pandemic. We do remember all of you in our humble prayers.

Let's hope for the best turn of events, at the earliest. Until then, stay home, stay safe.

With affectionate regards,

Mrs. Saji Varghese PRINCIPAL

Rev. Fr. Varghese Puthusserry CMI DIRECTOR



NOTEBOOKS

GRADE I-V

MATHEMATICS	Checked notebook (200 pages) 01 no.
ENGLISH & EVS	Four lined notebooks (200 pages) 04 nos.
HINDI & MALAYALAM	Double lined notebooks (200 pages) 02 nos.
ART	Drawing book (A4 Size) 01 nos. 01 Box of crayons

GRADE VI-VIII: A4 size 200 pages notebook 06 nos.

GRADE IX: Can procure one notebook per subject for the time being from any nearby stationery store/supermarket. Once the situation permits, you can collect the **NOTEBOOKS FROM SCHOOL** post lockdown

UNIFORM ANNEXURE BOYS – REGULAR DAYS

I - X

- Navy blue shorts (I-IV)/trousers (V-X) with side pockets.
- Light blue shirt with one pocket, school emblem and grey piping.
- Black belt and black shoes and plain navy blue socks

BOYS – WEDNESDAYS

- I V
 - Navy blue tracksuit pant with side pockets with house colour stripes on the sides and navy blue T-Shirt with house colour design and school emblem (White).
 - Navy blue canvas shoes with laces and navy-blue socks.

VI-X

- Beige trousers with side pockets.
- Navy blue T-shirt with stripes of respective houses.
- Black belt and navy blue canvas shoes with laces and navy blue socks.

GIRLS- REGULAR DAYS

I–X

- Black Pinafore with single box pleat, side pockets and school emblem (White).
- Light blue shirt without pocket.
- Checked tie.
- Black shoes and white ankle socks with navy blue stripes.

GIRLS- WEDNESDAYS

I - V

- Navy blue tracksuit pant with side pockets with house colour stripes on the sides and navy blue T-Shirt with house colour design and school emblem (White).
- Navy blue canvas shoes with laces and white ankle socks with navy blue stripes.

VI -X

- Beige skirt with single box pleat.
- Navy blue T-shirt with stripes of respective houses.
- Navy blue canvas shoes with laces and white ankle socks with navy blue stripes.

SPORTS WEAR FOR CLASSES VI TO X (GIRLS & BOYS)

- Navy blue tracksuit pant with side pockets with house colour stripes on the sides and navy blue T-Shirt with house colour design and school emblem (White).
- Navy blue canvas shoes with laces and white ankle socks with navy blue stripes for **girls** and navy blue socks for **boys**

OUTLETS:

METROTEX (METRO DESIGNER UNIFORM)

Metro pillar No. 841, Kasmisons Estate, S.A. Road, Vyttila - Janatha Junction. Phone Number: 0484-2303667, 94470 76662 (online enquiry), 94960 75525 For online purchase visit: - www.uniformsatmetrotex.com

ELSON'S BOMBAY DYEING,

Aluva (Pump Jn), Chakkaraparambu (Near Holiday Inn). Contact No: 0484 2807744 / 2623913, 90370 08607/8

COSMOS TAILORS

Rajagiri Valley, Kakkanad (Near Sanjoe Hostel 1 & 2). Contact No: 0484 2402153, 9847150062, 8089110559

FORMOST TAILORS,

Showroom 1:

Padma, M G Road, Metro Pillar No. 663, Ernakulam, Kochi, Kerala – 682035. Contact No: 99956 12558, 94960 75535

Showroom 2:

Near Bismi Hypermart, Bye-pass Road, Vyttila, Kochi, Kerala – 682019. Contact No: 94960 75557, 98476 29148.

H & C OUTLETS

1. H & C Stores,

Above Union Bank, Opposite Giripai Jewellers, Civil Lane Road, Palarivattom – 682025. Phone: 0484 – 2344337, Mobile: 94977 13268

2. H & C Stores,

Valluvassery Arcade,

Above Ambyswamy Hotel,

Kadavanthra Junction, Kaloor – Kadavanthra Road, Ernakulam - 682020.

Phone: 0484 - 2203683, 2204683, Mobile: 94464 11997

3. H & C Stores,

Jomer Srinilayam,

Above Mitra Buy and Save Supermarket,

D H Road, Ernakulam- 682016.

Phone: 0484 - 2351233, Mobile: 94977 15420

4. H & C Stores,

Pindis Arcade, Above Muthoot Finance, Market Junction, Hill Palace Road, Tripunithura, Ernakulam-682301. Phone: 0484 – 2777137, Mobile: 94977 13267

5. H & C Stores,

Seaport Airtport Road, Near Mavelipuram, Kakkanad – 682030. Phone: 0484 – 4036057, Mobile: 94977 13267, 96336 93913

For queries on book availability, contact: Mr Anil Kumar – 94963 34436